

Promoting Safe Coasteering



Candidate Guide - NCC Guide Award

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Training Courses

Candidates wishing to attend an NCC Guide Award Training Course can use the following guide to assist them with each step of the pathway.

Registration

- Candidates must be individual members of the NCC at the time of attending training
- Candidates must also register for the guide award
- You can arrange membership on the NCC Website:
<https://www.nationalcoasteeringcharter.org.uk/join-national-coasteering-charter/>
- You can either pay for a combined membership (£10) and Award Registration (£40) or you can do these separately if you are already an individual member.
- You must keep the email confirmation of your registration and membership as evidence for your provider

NOTE: to keep your registration and/or training valid you must maintain individual membership. The registration is a 'one off' payment and covers you for both training and assessment

Booking

- You can book onto a training course by searching the course calendar on the NCC website: <https://www.nationalcoasteeringcharter.org.uk/coasteeringguideaward/>
- Once you find a suitable date you can contact the provider directly to book a place.
- Alternatively you can contact a provider directly and ask if they have any courses available or can arrange one for you.

Evidence

- To attend a training course you must be able to evidence the minimum prerequisites as stated in the document: NCC Guide Award Training and Assessment Syllabus ([found on the NCC Website](#))

This states the following Training Prerequisites:

- A willingness to learn and a commitment to continued improvement are essential attributes for participants.
- Evidence of logged coasteering familiarisation of at least 10 water hours
- Due to the nature of the course, running most often over a period of 2 days, some prior knowledge of swell, waves, tide, wind, and first aid would be beneficial, as not all of these subjects will be covered in enough detail on the training course for most novices. If there is a lack of knowledge in any subjects, it will be identified as an action point to work on, given as feedback for the consolidation period.

NOTE: If you are in any doubt please contact your provider for further information and clarification.

The Training Course

- Prior to training you may be expected to complete a short home research paper provided by your provider.
- Once you have attended your training course your provider will submit a course report and evidence will be updated on the NCC database. An email will be sent to confirm your attendance on training which can be saved as evidence.

Consolidation

- Following the completion of a training course, candidate's will be provided with a personal action plan which will help you plan your consolidation period.
- You can use your log book to help provide ongoing evidence of experience and prepare you for your assessment
- It is expected that candidates would present themselves for assessment within 3 years from the date of training.

Assessment Courses

Candidates wishing to present themselves for a NCC Guide Award Assessment can use the following guide to assist them with each step of the pathway.

Registration

- Candidates must be current individual members of the NCC at the time of assessment
- If you have attended NCC Guide Award Training then your registration will be valid for the assessment, there is no need to re-pay for the registration
- If you have not attended an NCC guide award training course, you must register for the award before attending an assessment course
- Your email confirmation of your registration and membership will be needed as evidence for your provider

NOTE: to keep your registration and/or training valid you must maintain individual membership. The registration is a 'one off' payment and covers you for both training and assessment

Booking

- You can book onto a training course by searching the course calendar on the NCC website: <https://www.nationalcoasteeringcharter.org.uk/coasteeringguideaward/>
- Once you find a suitable date you can contact the provider directly to book a place.
- Alternatively you can contact a provider directly and ask them to arrange an assessment course for you or see if there are spaces on any up and coming assessment.

NOTE: it is likely that assessment courses will be arranged on a 'needs' basis so please do not expect to see many assessments listed on the course calendar.

Evidence

- To present for an assessment you must be able to evidence the minimum prerequisites as stated in the document: NCC Guide Award Training and Assessment Syllabus ([found on the NCC Website](#))

This states the following Assessment Prerequisites:

Be able to provide clear documented evidence of-

- Completion of a NCC Guide Training Course within the previous 3 years or:
- Previous logged experience as Coasteering Guide or training with a recognised provider
- Evidence of the minimum of 30 hours training/experience as outlined in the NCC document Training Advice for Coasteering Guides. During at least 24 of these hours the candidate should include a mixture of roles such as acting as an assistant/2nd guide and sessions participated in with peers.
- Coasteering experience in a variety of coasteering venues within at least 2 NCC Regions. Coasteering experience should be evidenced in different swell, tidal

conditions and group types as well as venues that are varied in their geology and coastal geography.

- A recognised face to face 2-day first aid or valid beach lifeguard award
- **Individual Membership** of the NCC (please note, company membership does not provide this)
- Registration for the NCC Guide Award

Candidates should be aged 18 or over at the time of assessment. Candidates under the age of 18 should contact a provider before booking onto an assessment, it is possible to attend an assessment, but the candidate cannot be deemed responsible for leadership by law until they turn 18. The provider must hold an ALAA License when working with unaccompanied under 18s

NOTE: If you are in any doubt please contact your provider for further information and clarification.

The Assessment Course

- Prior to your assessment you may be expected to complete a short home research paper provided by your provider.
- Following the assessment the outcome will be communicated to you by your provider and a course report will be submitted and evidence will be updated on the NCC database. A certificate will be issued by the Administrator to provide you with evidence if you pass the assessment.
- You are able to obtain a full report of your assessment by contacting the NCC Guide Award Administrator: coasteeringguideaward@gmail.com

APL / Direct Assessment

There is no formal requirement for a prospective guide to attend an NCC Guide Award Training Course. If you are looking to present for an Assessment with evidence of approved prior learning (APL) please use the following guide:

Registration and Booking

- Please follow the steps as per 'Assessment Course'

Evidence

- Please see prerequisites stated in the 'Assessment' section as per Assessment Course

You will note that it clearly states that there is no formal requirement to attend an NCC Guide Award Training Course by you must evidence specifically the following:

Be able to provide clear documented evidence of-

- Completion of a NCC Guide Training Course within the previous 3 years or:
- Previous logged experience as Coasteering Guide or training with a recognised provider
- Evidence of the minimum of 30 hours training/experience as outlined in the NCC document Training Advice for Coasteering Guides. During at least 24 of these hours the candidate should include a mixture of roles such as acting as an assistant/2nd guide and sessions participated in with peers.
- Coasteering experience in a variety of coasteering venues within at least 2 NCC Regions. Coasteering experience should be evidenced in different swell, tidal conditions and group types as well as venues that are varied in their geology and coastal geography.
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Candidates should be aged 18 or over at the time of assessment. Candidates under the age of 18 should contact a provider before booking onto an assessment, it is possible to attend an assessment, but the candidate cannot be deemed responsible for leadership by law until they turn 18. The provider must hold an ALAA License when working with unaccompanied under 18s

NOTE: If presenting for APL / Direct Assessment you will need to make it clear in your log book how and where you have obtained the experience to meet the above criteria.

This may need to take the form of a call/face to face meeting with the provider of the assessment who may need to ask further questions and ask for clear evidence to ensure the prerequisites are met.

Maintaining the Award

Once you have successfully passed your assessment your NCC Guide Award will remain valid providing you maintain the following:

- An up to date current log of coasteering experience
- Are an individual member of the NCC
- Hold a valid first aid certificate